Department of Sociology
Individual Internship Program

Overview:

The objective of the internship program is to provide an opportunity for students to gain first hand experience working for an agency related to the field of Sociology. Students are expected to locate a position, gain approval from a faculty member for the semester, and work a minimum of three hours a week for each hour of credit (ex. 9 hours a week for 3 credit hours). While the emphasis of the course is oriented towards gaining practical experience, course requirements may also include written assignments.

Procedure:

Step 1: Identify an agency that matches your interests and goals that is willing to accept an intern. Make sure that there is a direct connection to the field of Sociology. Establish your duties and responsibilities, and who your supervisor will be. NOTE: All internships must be unpaid.

Step 2: Write a proposal for this internship. This internship is subject to approval from a faculty member, so any information on the internship itself is necessary, including what you hope to gain from the experience. This should include agency, supervisor and any other information relevant to the internship. This proposal must be sent by e-mail or hard copy to a tenured faculty member for approval. The faculty member’s area of expertise should be related to your individual internship (visit www.soc.utah.edu for a list of core faculty areas of study). NOTE: Faculty members do not usually approve internships unless you have taken at least one class from them in the past.

Step 3: After you get approval, contact Sarah Leymaster (581-4678, 326 BEH S) or the Sociology front office (581-6153, 301 BEH S) for registration numbers. This usually takes 24 hours to complete. You will need to provide some basic information so that we can contact you. NOTE: If you register for an internship without prior approval, you will be given an “E” for the class.

Step 4: With the help of your faculty member, establish the protocol for receiving a grade. Your agreement must be in writing. You may be required to have regular meetings with your faculty member, and may be directed to complete written assignments and additional responsibilities.

Available Faculty Members:

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Dr. Vincent Fu Vincent_fu@soc.utah.edu 303
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